

Executive Registry

6-4017

15 December 1954

MEMORANDUM FOR: Deputy Director (Administration)

SUBJECT: Proposed Notice [REDACTED] Pay Administration -  
Pay Days During the Calendar Year 1954

25X1A

(Job #879-IH)

1. The attached proposed Notice [REDACTED] is submitted for authentication.

25X1A

2. Subject Notice advises employees with respect to the number of salary payments during the calendar year of 1954 and the approximate date on which Forms W-2, Withholding Statements, will be available. This Notice also includes a statement to the effect that the CIA Federal Credit Union offices will be closed on 31 December 1954.

3. The Deputy Comptroller requested the publication of subject Notice. Due to the nature of the information, coordination of this Notice is not considered to be necessary.

[REDACTED]  
Chief, Regulations Control Staff

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Attachment  
Proposed [REDACTED]

RCS/IH:arf

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